

Web-page: <https://olgagudziuk.wixsite.com/interior-designer>

DESIGNER INTERIORS & DECORATOR

Experienced interior designer and decorator for interior projects including concept creation, space planning and visualization, project manager with good customer service skills and creating solutions in line with major trends and styles. I have professional experience as a PR-analyst and public relations manager.

2018-2022 Designer interiors |self-employment, UA

- Concepts of interior design were created.
- Compiled customers questionnaires and technical tasks.
- Architectural and planning solutions were developed in accordance with architectural standards.
- Drawed up project documentation and technical drawings in ArchiCAD.
- Spatial planning concepts developed, color palettes selected, design solutions provided to meet needs and budget without sacrificing quality or design intent.
- Projects of premises were visualized in 3Ds MAX, Adobe Photoshop.
- Managed and tracked of customer orders, installation controlled and quality.
- Provided a complete set of furniture with the appropriate technical specification.
- Coordinated work with architects, plumbers, engineers, contractors, completing 75% of projects on time.
- Successfully presented project presentations to clients.
- Completed projects within technical tasks and client's budget.

SOFTWARE SKILLS

- ✓ 3D Max software
- ✓ 3D Corona rendering software
- ✓ ArchiCAD software
- ✓ Visual design
- ✓ Adobe Photoshop
- ✓ Microsoft Office

➤ Interior Design & Decoration

|Diploma by RHODEC INTERNATIONAL, UK, 2020

➤ Interior Design

|European Design School, UA, 2019 (IIDA)

➤ Export and international trade in the creative industry

|Lviv Business School & Ministry of economy, UA, 2018

➤ Master`s Degree / PR

|Black Sea University, UA, 2008

Languages: Ukrainian (native)

English, Polish, Russian (upper-intermediate)

2014-2019 |Ministry of agrarian policy, UA

2014-2016 - PR manager & analyst:

- Managed of media monitoring and communication
- Developed and implemented performance strategies and events plans
- Developed weeks media plans (about 100)
- Created excel graphics formula for analysis content about grow the footprint
- Generated analysis of market performance and company promote

2016-2019 - First assistant of Minister:

- Managed of internal tasks to 15 departments and international relations of ministry
- Developed weeks and year schedules of the Minister and managed at organization 8 international and 16 national exhibitions
- Managed of government projects and organized (ab. 200) high-level conferences
- Successful worked as Projects manager (ab.10 ended projects)
- Built strong relationships with business stakeholders
- Analyzed and created about 80 international contracts and 400 inner law regulations drafts acts, about 70% was signed and was started to work

PROFESSIONAL SKILLS

- ✓The ability to focus on results offers 4 years of experience in the field of interior design
- ✓Decision making and problem solving skills
- ✓Space planning and measuring experience
- ✓Organize project development and work in multitasking mode, develop creative solutions
- ✓Customer service and budgeting
- ✓Well manage deadlines for tasks
- ✓Time management
- ✓Project and Event management
- ✓Drawing up technical documentation with specialization
- ✓Visualized floor, ceiling and wall coverings, furniture and accessories in 3D
- ✓Attention to detail
- ✓Sales and Pricing strategy
- ✓Business management
- ✓Strategic orientation
- ✓Visual merchandising and presentation skills